

# Who Am I

## What Is My User Profile Name

Why do I need this information to backup my computer? Unless you have saved your private data in a separate special folder, all your data will be stored in a user folder beginning with your “User Profile Name”.

Before we can show you how to find your “User Profile Name”, we need to give you some additional information.

The following commands will not work on the Computer Lab Kiosk computers.

### How to find the “User Profile Name”:

All click commands use the left mouse button unless told otherwise.

#### Section #1:

##### For Windows 10:

1. Picture of Start Button and Search Box icons on the “Taskbar” at the bottom of the display: (About double actual size.)

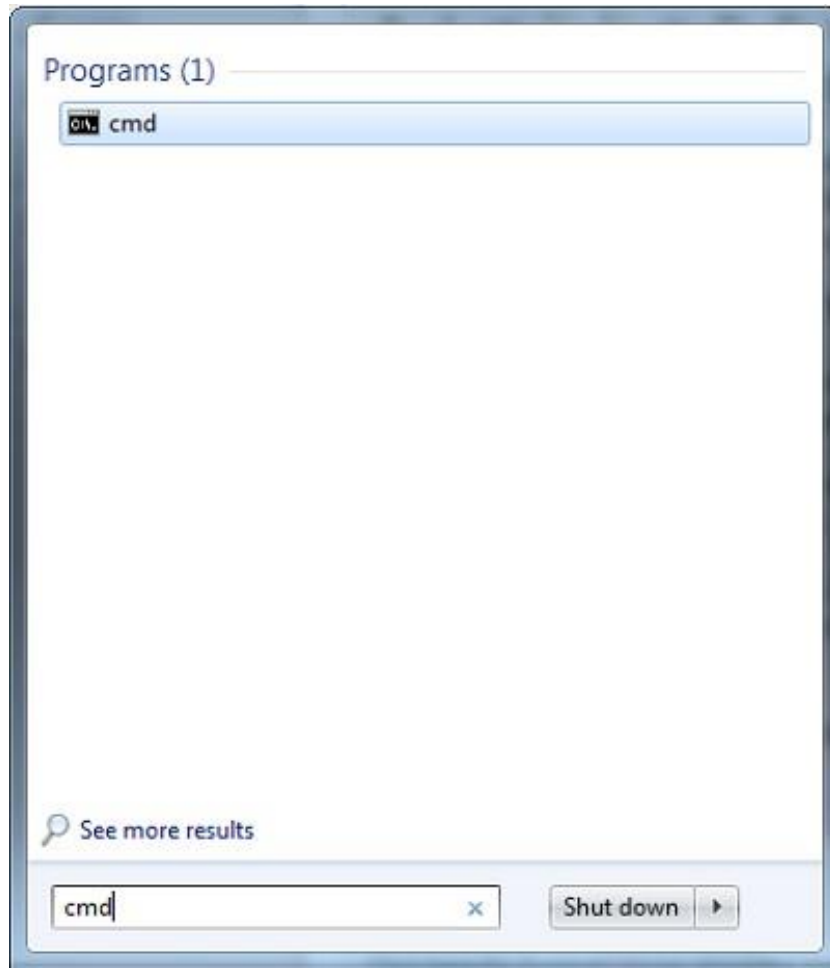


2. Click the circle to display the search box.
3. Inside the search box, type “cmd” without the double quotes.
4. Click on “Command Prompt”.
5. Proceed to Section #2.

## Section #1 cont'd:

### For Windows 7:

1. Click the “Start” button in the bottom left corner of the screen.
2. If you see the “Command Prompt” line click on it, otherwise enter “cmd” without the double quotes into the search box at the bottom of the display. Click on “cmd” (or “cmd.exe”) at the top of the search box



## Section #2:

You may need a magnifying glass to read the “User Profile Name” below or you can use the “Magnifier” program supplied with all Windows systems. For help with the “Magnifier” program please see the following website. On this website you can select the Operating System you are currently using.

<https://support.microsoft.com/en-us/help/11542/windows-use-magnifier>

1. When the Command Prompt window opens look for something like the following:

A screenshot of a Windows Command Prompt window. The title bar reads "Select Command Prompt". The window content shows the following text: "Microsoft Windows [Version 10.0.15063]", "(c) 2017 Microsoft Corporation. All rights reserved.", and "C:\Users\James Harris>". The user profile name "James Harris" is visible between the "C:\Users\" and the ">" prompt.

```
Microsoft Windows [Version 10.0.15063]
(c) 2017 Microsoft Corporation. All rights reserved.
C:\Users\James Harris>
```

2. Your “User Profile Name” will appear between “C:\Users\” and the “>”. In this case “James Harris”.
3. Write down your “User Profile Name”, you will need it when you backup your computer.