

Computer Owners' Forum

October 16, 2017

How to delete unwanted text from forwarded email.

Update on Computer Lab Kiosk Changes.

How to save files to a flash drive.

How to use Cut / Copy / Paste.

How to open documents or execute files.

How to get rid of pop-up ads.

**How to save, edit or delete your
Internet favorites and bookmarks.**

Oak Crest Resident Web Site:

www.oakcrg.org

Please turn off your cell phones.

1. Explain email parameters: "From:", "To:", "Cc:" and "Bcc:"

"From:" = The person sending the email.

"To:" = The person receiving the email.

"Cc:" = Originally (Carbon Copy). Sending the message to one or more additional recipients.

"Bcc:" = A Blind Carbon Copy (Use Bcc when copying a message to many people. This keeps the e-mail addresses private.)

"Undisclosed recipients:" = "To:" is blank and all recipients are sent "Bcc:"

For more information please go to the COF Glossary and lookup "Email".

→→→ [COF-Handbook-Glossary.pdf](#)

2. How to update your Erickson medical system email address:

Go to the Medical office in the Village Square basement and request a change.

COF Items:

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3. A list was created of possible “Items of Interest” for future COF meetings:
 - a. Editing Photos
 - b. Opera - Virtual Private Network software
 - c. Use a restore point to recover your Operating System.

Erickson!

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1. Contact Erickson Resident Computer Services:

Phone Number: 1-800-677-0211

Questions